
SUMMIT HEIGHTS
PUBLIC SCHOOL
2020-2021
FIRST DAY OF SCHOOL
INFORMATION PACKET

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Summit Heights - September 2020: Start of School

Welcome back! We hope that you and your loved ones had a healthy and happy summer break. This school year will be like no others, given the enhanced health and safety protocols for our school. The following document will be updated as new information develops as well as when we improve our routines and protocols.

Staggered Entry – First Day of school

Students will start school according to the following schedule. Once students start attending school, they continue to attend every day after that initial day.

Date: Tuesday, September 15

- Senior Kindergarten
- Grade 4
- All ISP Classes (all gifted classes)

Date: Wednesday, September 16

- Junior Kindergarten
- Grade 1
- Grade 7

Date: Thursday, September 17

- Grade 2
- Grade 3
- Grade 5
- Grade 6

New Bell Times/2020-2021 School Day

8:55am – School yard supervision begins

9:08am – Morning bell for students to line-up and put on masks
9:10am – Entry bell and start of instructional day
9:17am – Morning announcements
10:00am – 10:15am - Morning recess, Cohort A
10:20am – 10:35am – Morning recess, Cohort B
11:55am – Lunch recess rotation 1
12:15pm - Lunch recess rotation 2
12:35pm - Lunch recess rotation 3
12:53pm – Afternoon bell for students to line-up
12:55pm – Entry bell and start of afternoon classes
2:15pm - 2:30pm - Afternoon recess cohort B
2:35pm - 2:50pm - Afternoon recess cohort A
3:40pm – End of instructional day
3:55pm – End of yard supervision

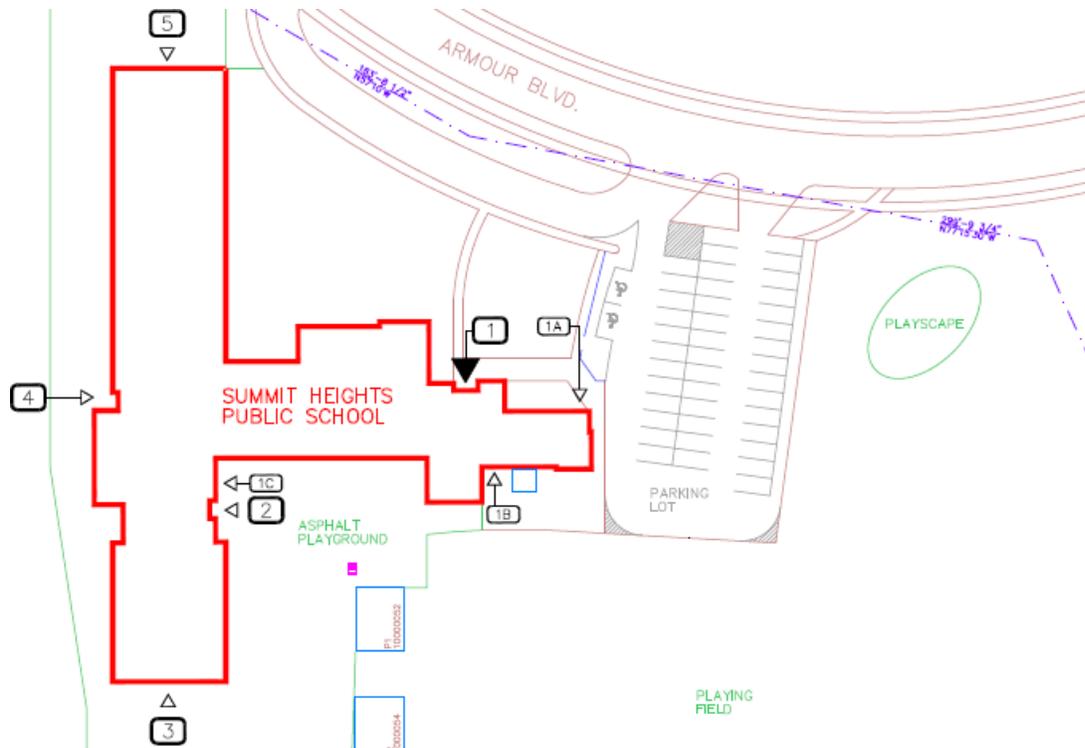
First Day of School, Entry Doors, Drop-off/Pick-up

Students will find out who their teacher is, what classroom/portable they are in, on their first day of school.

Student Entry Doors (Morning/before school begins)

In general:

- Kindergarten students will line up by the front door (Exit #1) and enter at this door.
- Grades 1-3 students will line up by the primary doors (Exit #2), depending on their class, they will either enter through these doors (Exit #2) or be accompanied by their teacher to enter the school by the bus-loop doors (Exit #5)
- Grades 4-7 students (including Gifted classes) will line up by the junior doors (Exit #3)
- Students in portables will line up at their portables



First Day of School

On the first day of school, students *might* be lined up at a different door than their usual routine.

Once students know what class they are in, teachers will provide more specific information about where students are to line up for entry for their regular routine (e.g., students in portables will line up at their portables when the bell rings, some junior classes will enter by the gym doors/Exit #4).

First Day of School on Tuesday, September 15

Senior Kindergarten:

- At the 9:08am, SK students will line up, with social distancing, at the front door of the school, we ask that parents/caregivers step back once your child is lined up
- At the 9:10am bell, the SK students will be invited into the school, while practicing social distancing, the staff will call students by name and invite them into the appropriate classroom

Grade 4:

- At the 9:08am, Grade 4 students in the regular program are asked line up at the primary doors (Exit #2), we ask that parents/caregivers step back once your child is lined up
- At the 9:10am bell, these students will be invited in and the staff will call students by name and invite them into the appropriate classroom

Grade 4-6 Gifted:

- At the 9:08am, Grade 4-6 students in the gifted program are asked line up at the junior doors (Exit 3), we ask that parents/caregivers step back once your child is lined up
- At the 9:10am bell, these students will be invited into the building by staff. While practicing social distancing, students in grade 4, 5 and 6 gifted will enter the building (with grade 4's first, then the grade 5's and finally the grade 6's). Staff will be on hand to direct the students in, with social distancing. When inside, the students will be called by name and then sorted into their classes.

First Day of School on Wednesday, September 16

Junior Kindergarten:

- At the 9:08am, all kindergarten students will line up, with social distancing, at the front door of the school, we ask that parents/caregivers step back once your child is lined up
- At the 9:10am bell, the SK students will be invited into the school by their ECE and go to class
- At the 9:10am bell, Junior Kindergarten students will be invited in by their teachers and reminded of which class they are in and go to the appropriate classroom

Grade 1:

- At the 9:08am bell, students in grade 1 will line up, while socially distancing, at the primary doors (Exit #2), we ask that parents/caregivers step back once your child is lined up
- At the 9:10am bell, teachers will invite students into the school and the staff will call students by name and invite them into the appropriate classroom

Grade 7:

- At the 9:08am bell, students in grade 7 will line up, while socially distancing, at the junior doors (Exit #3), we ask that parents/caregivers step back once your child is lined up
- At the 9:10am bell, teachers will invite students into the school and the staff will call students by name and invite them into the appropriate classroom

First Day of School on Thursday, September 17

Grades 2&3:

- At the 9:08am bell, students in grade 2&3 will line up, while socially distancing, at the primary doors (Exit #2), we ask that parents/caregivers step back once your child is lined up
- At the 9:10am bell, teachers will invite students into the school (grade 2's first, then the grade 3's). While practicing social distancing, the staff will call students by name and invite them into the appropriate classroom

Grades 5&6:

- At the 9:08am bell, students in grade 5&6 will line up, while socially distancing, at the junior doors (Exit #3), we ask that parents/caregivers step back once your child is lined up
- At the 9:10am bell, teachers will invite students into the school, Grade 5s will enter the building first, followed by the grade 6s. Staff will be on hand to help direct traffic. While practicing social distancing, we will sort the students into their classes.

Outdoor Times & Inclement Weather

On rainy days, students will still go outside for recesses and outdoor breaks. It is extremely important that your child has rain-gear at school (outdoor shoes or rain-boots, umbrella or rain-jacket with hood, as well as a change of clothes – all labelled with their name). If it is raining before school,

please send your child to school properly dressed with rain-gear and consider arriving closer to the entry bell, as they will be waiting outside until the entry-bell rings.

On cold days, if the temperature is between -20 to -28C (with windchill) recesses will be shortened, and students will be allowed in a few minutes early before school. If the temperature is colder than -28C, students will be kept indoors, and will be allowed in the building early before school upon arrival.

Recess

Children will perform hand hygiene before and after outdoor play/learning.

Recess will be staggered to allow for physical distancing. Students can expect to see changes in the timing of recesses, lunches, and washroom breaks as they are staggered to support cohorting.

During outdoor activity, physical distancing is not required within the same cohort/class, but physical distancing must be maintained between different classes/cohorts as they should not mix.

Students will participate in recess activities with their classmates in accordance with cohorting protocols and procedures. Masks and face coverings are not required while outdoors providing that social distancing is being practiced.

At this time, recess will be an opportunity for students to walk, jog, run, talk, connect socially (all within their cohort). **We are prohibiting the use of sports equipment and toys at this time**, as the guidelines from TPH and the TDSB call that students cannot share any equipment that is touched by their hands – so tennis balls, soccer balls, footballs, Frisbees etc are not to be used at recess at this time due to health and safety concerns.

Students will review, in class via a map and in person in practice, the area of our yard where they are to play during recess. Grades 1-7 classes will be cohorted into two groups, Group A & Group B.

Morning Recess:

10:00am – 10:15am - Cohort A

10:20am – 10:35am – Cohort B

Afternoon Recess:

2:15pm - 2:30pm - Afternoon recess cohort B

2:35pm - 2:50pm - Afternoon recess cohort A

* the Cohort Grouping will be shared in class on their first day of school and on this document at a later date

Lunch

We strongly suggest students go home for lunch. Due to cohort grouping, rotation in our lunch recess scheduling and supervision requirements, we ask that students who go home for lunch return to school five minutes before the bell (i.e., 12:50pm) as opposed to coming earlier and spending time in the playground. When they do return, they are to make their way directly to the area where their class is.

Students who go home for lunch, will leave the school 11:55am

Children will perform hand hygiene before and after eating their lunch.

Students who stay at school to eat, will eat in their own classrooms. Students will be eating their lunch at their own desk, supervised by their teacher, during instructional time (as per TDSB protocol at this time). This means part of the morning class-time will be used for students to eat their lunch. Students must bring their own food (no sharing).

Students will then remain in their classroom cohort, but be part of a larger cohort (the school will be divided into 3 groups). Groups will rotate via three sessions, each 20 minutes long. Each group will have two sessions outside (staying together as a classroom cohort and in a certain area of the school yard) and one session indoors in their classroom. The reasoning is to limit the number of students outside at one time. Students will be supervised by lunchroom supervisors and an SNA during this time.

Lunch recess will be:

11:55am – 12:15pm – Lunch recess rotation 1

12:15pm – 12:35pm - Lunch recess rotation 2

12:35pm – 12:55pm - Lunch recess rotation 3

Lunch “groups” will be organized by classroom/portable location and proximity to each other, to help with supervision.

Dismissal/Pick-Up routine (end of day, 3:40pm)

- Students in Grades 4-7 (unless bused) are dismissed by their teacher at the end of the day, students of these grades may leave and commute home on their own (unless otherwise arranged by their parents), they are asked to leave the school grounds at this time

- Students in K to Grade 3 will be released by their teacher/RECE when the parent/caregiver arrives to receive them. Students not picked up will either wait with the teacher on yard duty, or brought to the main office.
 - Kindergarten students are handed off to their caregivers by the front door or “blue-side-door” of room 15.
 - Students in Grades 1-3 will be dismissed at the Primary doors (Exit #2)
- Playscape structures are after school until 3:55pm

Your child’s teacher will communicate which exit your child will be handed off for the second week of school and beyond

Washroom Use

Please review this video in regards to the system we have in place for our washrooms. This system allows for students to indicate if they are in the washroom and those coming in to know if the maximum of 2 students per washroom has been reached, and whether or not they should wait in the hall before going into the washroom.

YouTube video link: <https://youtu.be/Oo3erIMdwxA>

What does my child need?

As much as possible, students will be guided and encouraged to leave materials at school instead of bringing them home and back to school. Your child’s teacher will make adjustments so that the materials that must travel from home to school and back again are minimized.

Please note, your child’s classroom teacher will be communicating more specific information about how you can help by sending which specific materials to school.

Mandatory Health and Safety Materials:

- 2 Masks per day (that covers your child’s nose and mouth/chin, one for the am, one for the afternoon)

In regards to the “Suggested” Materials below:

** Parents of Primary Students - should you decide to send any of the suggested materials to school, please send these items staggered over the first few days of school (to not over-burden your child in carrying these items)*

Suggested Health and Safety Materials:

- “Fanny pack” (with small bottle of hand sanitizer, which will also serve as a spot to store their masks when going outside) – labelled with child’s name
- Refillable water bottle (labelled with name), the use of our water fountains for drinking is prohibited at this time (though the water bottle filling station is permitted)

Suggested Outdoor Materials (please label with your child’s name):

- Hat, sunscreen
- Large towel (to sit on) or folding lawn chair or Yoga/personal-exercise mat
- Clipboard
- Outdoor shoes/boots
- Umbrella (for shade and for taking walks in the rain), or rain-jacket (with hood)

Suggested Indoor “Recess” Materials:

During the indoor lunch-recess rotation, and when indoors for recess due to inclement weather, students will stay inside for recess. Students will remain at their desk and access their “indoor-recess bag” – materials which we need your help to fill:

- Various ‘high-interest’ materials for indoor recess (that will fit into a school-supplied large Ziploc bag)
 - Colouring/drawing materials (pad of paper, pencil crayons, pencils)
 - Journal/diary/writing
 - Reading (comics, novels, books, something you child enjoys reading)
 - Individual activities (word-search, Sudoku, cross-words, connect the dots)
 - Puzzles
 - Playing cards & other individual games

Suggested Learning Materials:

For Primary Students (though your child’s teacher will provide a specific list)

- *Clipboard*
- *5 Pre-sharpened pencils*
- *Pencil sharpener*
- *Pre-sharpened pencil crayons*
- *3 erasers*
- *Washable markers*
- *Oil pastels*
- *Kid scissors*
- *3 glue sticks*
- *Ruler*

For Junior/Intermediate Students (though your child’s teacher will provide a specific list)

- Pencil case or small art supply box
 - 10 pencils with sharpener OR 2-3 mechanical pencils with lead refills
 - Blue-ink pen
 - Red-ink pen
 - Erasers
 - Ruler
 - Pencil crayons
 - Markers
 - Glue stick
 - Scissors
 - Protractor
 - Calculator